

UPDATED



**REQUEST FOR PROPOSAL
ASPHALT PATCH SERVICES**

Prepared By:
Newhall County Water District
23780 Pine Street
Newhall, CA 91321

**NEWHALL COUNTY WATER DISTRICT
REQUEST FOR PROPOSAL
ASPHALT PATCHES**

General Information

Newhall County Water District (“District”) invites proposals from interested and qualified vendors, which possess the capability, expertise, and experience to provide various asphalt patch services.

The District will follow its Purchasing and Procurement of Services and Goods policy. The policy is attached and can also be found at: https://www.ncwd.org/bid_info.asp

The purpose of the request is to obtain quality asphalt patch services at competitive market pricing for the District throughout its service area.

All asphalt patches are to be considered a public works project; therefore, prevailing wage rates apply.

Qualified Providers

The vendor shall have a minimum of ten (10) years of successful experience as a supplier of asphalt patch services and shall be licensed to do business in the State of California.

Evaluation Criteria

The criteria for evaluating the proposals will be based upon a combination of the factors listed below and are not listed in any order of importance.

1. Current and past experience in regards to providing asphalt patch services for similar size businesses and organizations.
2. Ability of the vendor to provide the required asphalt patch services as specified within the request for proposal.
3. Level of asphalt patch services that have been performed for the District.
4. Overall cost of asphalt patch services.
5. Timelines of completing the required asphalt patch services.
6. Ability to meet the District requirements to provide asphalt patch services on an emergency basis.
7. The ability for the vendor to provide sufficient and adequate materials to perform the required services.

Term of Asphalt Patch Services Agreement

The term of the Asphalt Patch Services Agreement shall be six (6) months commencing on or about April 1, 2011 through October 1, 2011 with the option to extend on a six-month basis contingent upon the approval of the District. All bidders will be notified of the District's designation of award of Asphalt Patch Services Agreement no later than ~~March 30, 2011~~ **April 7, 2011**.

The Asphalt Patch Services Agreement may be canceled by the District with thirty (30) days written notice for just cause (i.e., non-adherence to required qualifications, poor response time, unsatisfactory services performed, etc.).

Proposal Response

Proposals must be received by the Accounting Manager by 4:00 p.m. on ~~March 30, 2011~~ **April 7, 2011.**

One copy is to be submitted in a sealed envelope bearing the name and local address of the asphalt patch vendor and labeled "Request for Proposal for Asphalt Patch Services". The proposals may be mailed, hand delivered or emailed to:

Rochelle Patterson
Accounting Manager
Newhall County Water District

PO Box 220970
Santa Clarita, CA 91322-0970

If hand delivered:

23780 Pine Street
Newhall, CA 91321

If emailed:
rpatterson@ncwd.org

If the proposal is mailed, the same deadline applies. The District will not be responsible for proposals that are delivered after the 4:00 p.m. deadline.

Scope of Work

- To facilitate competitive bidding, a list of square footage is listed below.
 - Minimum Charge
 - 10 sq. ft. to 15 sq. ft. = \$ _____ per sq. ft.
 - 16 sq. ft. to 20 sq. ft. = \$ _____ per sq. ft.
 - 21 sq. ft. to 30 sq. ft. = \$ _____ per sq. ft.
 - 31 sq. ft. to 45 sq. ft. = \$ _____ per sq. ft.
 - 46 sq. ft. to 70 sq. ft. = \$ _____ per sq. ft.
 - 71 sq. ft. to 100 sq. ft. = \$ _____ per sq. ft.
 - 101 sq. ft. to 150 sq. ft. = \$ _____ per sq. ft.
 - 151 sq. ft. to 500 sq. ft. = \$ _____ per sq. ft.

Included in Bid

- Square foot prices include material, labor and basic traffic control
- Must have a staff large enough to service account on a priority basis
- Vendor shall be licensed and provide proof of liability and workers' compensation insurance as stated in the District's Purchasing Policy.
- The scope of work is not all inclusive and an on-site inspection of the repair may be required. The District reserves the right to change or modify the scope of work.

Exclusions in Bid

- Any required permit fees by the City or County
- Extensive traffic control, i.e. light boards, flagmen, etc
- Night work
- Projects over 500 square feet

All exclusions must be presented to the District prior to start of job to be considered for payment. All projects over 500 square feet may be required to be re-bid.