

**NOTICE AND AGENDA OF
REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
NEWHALL COUNTY WATER DISTRICT**

The Board of Directors of NEWHALL COUNTY WATER DISTRICT will hold a Regular Meeting on Thursday, June 9, 2011 at 6:30 p.m. The meeting will be held at the District Office Boardroom located at 23780 North Pine Street, Santa Clarita, CA. Public Records distributed to the Board of Directors in connection with the meeting and any additional materials related to an item on this agenda submitted after distribution of the agenda packet are available for inspection at the District office located at 23780 North Pine Street, Santa Clarita, CA 91321.

NOTE: To comply with the Americans with Disabilities Act, if you require special accommodations, please notify Eunie Kang at our district office at (661) 259-3610 before the meeting.

A. OPENING CEREMONY

B. ROLL CALL

C. PUBLIC MATTERS

1. Public Comment on Non-Agenda Items

Members of the public shall have an opportunity to comment on any matter within the jurisdiction of the District, which is not on the agenda. Reasonable time limits may be imposed on topics and/or speakers in accordance with District policy. Members of the public will be requested to fill out a speaker card and will be called upon in the order received.

D. AGENDA

Members of the public shall have an opportunity to comment on any agenda item after staff presentation, if any, and before any consideration or action is taken by the Board. Public comment is limited to three (3) minutes for each individual speaker and up to a total of twenty (20) minutes on each item unless otherwise determined by the Board. Agenda materials are available to the public at the District office and on the District website www.ncwd.org. Pursuant to Government Code Section 54954.2 additions to the agenda requires a majority vote of the Board of Directors and a finding that an emergency exists or a 2/3rds vote of the Board of Directors (or if less than 2/3rds of the members are present, an unanimous vote of those members present) and a finding there is need to take immediate action and the need for action came to the attention of the Board subsequent to the agenda being posted.

Adoption of Agenda

Recommendation:

Approve adoption of agenda for Regular Board Meeting dated June 9, 2011.

E. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion. There will be no separate discussion on these items prior to the time the Board votes unless any Board member, staff or the public, requests specific items be discussed and/or removed from the Consent Calendar for separate action.

1. [Disbursement vouchers, voucher register Report and A/P Aged Payables Report:](#)

General Account - 93960 through - 94158

Payroll Account - 1991000229 through - 00237

Posting date: 6/3/11

Recommendation:

Approve disbursement of funds for above numbered vouchers and Aged Payables report.

2. [Minutes:](#)

Joint Special Board Meeting dated May 18, 2011 held at 6:15 pm

Regular Board Meeting dated May 19, 2011 held at 6:30 pm

Recommendation:

Board of Directors to approve the minutes for:

Joint Special Board Meeting dated May 18, 2011 held at 6:15 pm

Regular Board Meeting dated May 19, 2011 held at 6:30 pm

3. [Resolution No. 2011-9 Modifying and Continuing Employee Paid Member Contributions](#)

Recommendation:

Board of Directors approve Resolution No. 2011-9.

4. [Claim for Antonia D. Palmer](#)

Recommendation:

Board of Directors formally reject the claim and forward it to AAIG for handling.

F. DISCUSSION AND/OR ACTION ITEMS:

Each item on the agenda shall be deemed to include any appropriate motion, resolution or ordinance to take action on any item.

1. [NCWD Employee Manual Update – Section 13.3 Telephones, Computers and Electronic Media](#)

Recommendation:

Board of Directors approve the District's Employee Manual – Section 13.3 Telephone, Computers and Electronic Media.

2. [Attorney's Report:](#)

a. Matters of interest to or having an effect on the District

3. [Directors' Report:](#)

- a. CLWA Board meeting report (Director Atkins)
- b. CA Extreme Water Conference May 20, 2011 (Directors Atkins)
- c. Director's Attendance – Authorization Request
- d. Other committee meeting reports

(RECESS)

4. [Director of Finance:](#)

- a. Status of Customer Service, Accounting Projects, Information Systems Specialist
- b. Projected New 2010-2011 Connection Fees
- c. Statement of Net Assets
- d. Profit and Loss Statement
- e. General and Administrative Expense (Monthly)
- f. Investment Report
- g. 3-month Cash flow report
- h. Comparative Monthly and YTD Water Sales Revenue
- i. YTD Capital Project Expenditures Report

Recommendation:

Board of Directors receive and file monthly financial reports.

5. Director of Operations

- a. Engineering and Operations Report
- b. Water Statistics

6. General Manager:

- a. Delta Status Report
- b. California Citizens Redistricting Commission

G. DIRECTOR REQUESTS FOR FUTURE AGENDA ITEMS

H. ADJOURNMENT

Karin J. Russell, Secretary of the
BOARD OF DIRECTORS of the
Newhall County Water District